

~~SECRET~~  
CONFIDENTIAL

Chief, Plans Staff, Office of Personnel

2 JUL 1957

Acting Chief, TAS

Employee Addresses

1. This will confirm your telephone conversation with a member of this Staff concerning the obtaining of addresses for overseas personnel of the Agency. Other steps are to be undertaken by the Office of the Comptroller at Headquarters in order to try and provide an address for use on W-2's, Withholding Tax Statements.

2. It is, therefore, recommended that the proposed book dispatch to field stations requesting this information be withdrawn. Your cooperation on this problem of obtaining addresses has been appreciated.

Distribution:

- Orig. and 1 - Addressee
- 1 - TAS Subject ✓
- 1 - TAS Reading
- 1 - TAS Chrono

TAS/BBB/ck (2 July 1957)

JOB NO. \_\_\_\_\_ DATE \_\_\_\_\_ 3. NO CHANGE  
IN CHARGE \_\_\_\_\_ DATE \_\_\_\_\_ 2.2  
NEXT PAY DATE 89 14/12/79 02  
NO. FOR 1 CREATION DATE 09 38 ORG CLASS 5  
NEW CLASS C REV COORD. \_\_\_\_\_ AUTH: MR 70-3

~~SECRET~~  
CONFIDENTIAL